



Corporate Volunteer Day Guidelines

At Humane Animal Partners (HAP), we value the energy and enthusiasm that corporate groups bring to our mission. To ensure these opportunities are meaningful for both your team and our animals—while respecting our staff’s time and resources—we’ve created the following framework:

1. Scheduling & Availability

- Corporate volunteer days are offered **January–April** and **September–November**.
- Sessions typically run **10am – 1pm** on select **Mondays & Wednesdays**.
- Groups must be **10 participants or less** to ensure a manageable experience.
- Reservations must be made at least **6 weeks in advance** and are **first-come first-scheduled**.

2. Contribution Requirement

To help cover the costs of staff time, supplies, and coordination, we ask each corporate group to make a **minimum donation of \$250**. This can either be monetary or through a supply drive:

[View our Wishlists](#)

3. Project Examples

- Organizing supplies and donations
- Community pet food pantry prep
- Washing/rinsing food bowls
- Sweeping/mopping floors
- Folding laundry
- Cleaning windows & crates
- Painting, or landscaping projects
- Preparing enrichment activities

4. Preparation & Engagement

- Groups should wear comfortable clothes and shoes that can get muddy or wet.
- Interaction with animals often ends each session but isn’t guaranteed as the focus is on service projects that help our animals behind the scenes.

5. Streamlined Process

- **Step 1:** [Complete this form](#). Direct additional questions to: marketing@hapde.org
- **Step 2:** HAP staff will confirm available dates and contribution options.
- **Step 3:** Group confirms donation and a final headcount to secure the slot.